

**SECRET**

7 December 1962

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Manpower Survey

REFERENCE : Memo for C/ADPS frm DD/S dtd 16 November 1962, same subject

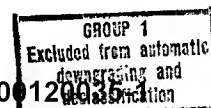
1. The Manpower Task Force recommended that because of the increasing interest and use of ADP methods throughout the Agency, it would be wise to establish procedures to ensure: the efficient transition from present systems to new ADP systems; the coordination of the development of systems so that experience can be shared; and a unified program for the acquisition and use of all types of ADP equipment.

2. These recommended objectives are now being attained through the functions and responsibilities assigned to the Automatic Data Processing Staff and the CIA Automatic Data Processing Committee and the current Agency regulations governing the acquisition and utilization of ADP equipment. I do not believe that additional regulatory procedures are needed.

3. I would recommend, however, that the Executive Committee reiterate the policy contained in [ ] to the effect that automatic data processing equipment will be centralized to the extent feasible. This is necessary in the interests of economy in equipment rentals, efficient application of equipment and techniques, and conservation of scarce automatic data processing personnel resources.

25X1

**SECRET**



**SECRET**

SUBJECT: Manpower Survey

4. Our present, informal, ADPS policy has been to work toward the evolution of computer centers at the DD level. However, several operating components have serious intentions of developing programs which ultimately will lead to the establishment of independent computer installations in the Agency. We are, therefore, at policy crossroads and need to decide now whether or not a decentralized approach is to be encouraged or discouraged.

25X1 5. Three areas of the Agency have highly specialized interests and full time requirements sufficient to warrant their own computer in an operational environment. One is WALNUT; the other is the real time measurement need of the photo interpreters [redacted]; and the third is COMMO's eventual use of a computer as an integral part of its automatic switching network. Aside from these valid exceptions, I think it is realistic, economical, and desirable for the Executive Committee to favor the principle of centralization and to consider developing the remainder of its automatic data processing resources under one roof.



Chief

CIA Automatic Data Processing Staff

25X1

**SECRET**

